1. Navigate to https://one.sjsu.edu/ then click on “Sign In”
   Enter SJSU ID number and password, and complete the DUO authentication.

2. Click on “MySJSU (PeopleSoft-CS)”. A new window will open.

3. From the Student Center page, scroll down to Finances and click “Pay Now”

4. Click on “Click here to make a payment”.

5. Click on “Housing only Payment” – This will post the payment to housing charges ONLY.
   (If paying for tuition fees, click on “Student Balance”)

6. Enter the amount to be paid, select the term you are paying and then click on "Continue"

9. Click on “Checkout”

Click the "Make Another Payment" button if you wish to pay for a different item.

10. Select method of payment and then click on “Continue to Checkout”

Once payment has been completed, a payment confirmation page will display.