PARKING PERMIT STATUS & CANCELLATION FORM

Name: ___________________ SJSU ID: ______________ Effective Date: ________

Building Room/Apt #: ___________ Cell Phone #: ______________

Permit Type: Regular____ Motorcycle _____ Disabled _____

Original Permit # ___________ Replacement Permit # ______

The above “Original Permit” has been reported:

_____ CANCEL for Refund (attach permit to top of form)

_____ LOST/Destroyed – Describe how: ________________________________

_____ STOLEN – When/Where: ________________________________

UPD Case # ______________________________

Your signature below hereby acknowledges that the information given regarding your permit is true and correct. Your signature further acknowledges that if said permit is received by mail or mail found that you will immediately return said permit to the University Housing Services main office.

If the above mentioned permit is found displayed in another vehicle, that vehicle is subject to citation, vehicle immobilization and/or tow-away and the responsible party is subject to prosecution.

Lost or destroyed permits will be replaced and a fee of $25.00 will be assessed.

Stolen permits will be replaced at no charge provided a police report is filed and a copy submitted with this form. Filing a false police report is a misdemeanor crime.

Print Name: _________________________ Date: ______________

Signature: ____________________________

For Office Use Only

Received by:_________________________ Date: ______________

_____ Change end date in booking (RBC) ___________ _______ Adjust billing (RBC)
_____ Cancel Spring parking booking (RBC) ___________ _______ Change permit expiration date (LFC)
_____ De-activate access (Facilities)