Moving in to the Campus Village Building B Apartments

To make move-in as smooth as possible and to coordinate the move-in of all Apartment residents, we require all Apartment residents to make an appointment for a check-in time. We cannot guarantee a timely check-in if residents do not have a scheduled appointment. For those who do make appointments, we will do our best to make the check in process as efficient as possible.

Check-in days have been assigned to each resident according to their room assignment. Please see below for the check-in date.

**Saturday, August 15, 2015 10am – 5pm:**
1st, 2nd, 4th, 6th, 8th, 10th, 12th, and 14th floors

**Sunday, August 16, 2015 10am – 5pm:**
3rd, 5th, 7th, 9th, 11th, 13th, and 15th floors

Appointments can be made on the online scheduler [https://booknow.appointment-plus.com/ebzg03k/](https://booknow.appointment-plus.com/ebzg03k/) which will be available in July. Appointments will be accepted on a first-come, first-served basis. Residents who schedule multiple appointments will have all appointments cancelled. If residents do not have access to the internet, please email uhs-reslifeasst-group@sjsu.edu or call (408) 795-5621 for assistance.

Check-in will take place on the first floor of the Campus Village, Building B Apartments located off 10th Street. Please remember to bring your assignment letter and SJSU Tower card, Drivers License, Passport, or State ID. Residents will be given an access card, a key, and other important information. Once the check-in is complete, residents will be free to move into their room at their leisure.

Residents must complete the check-in process by Wednesday, August 19th, 2015 at 10pm. If residents are unable to check in by the deadline, please contact University Housing Services at uhs-reslifeasst-group@sjsu.edu or call (408) 795-5621.

We suggest that residents bring their own dolly to ensure a smooth and timely move in.

Parking Information

During the regular check-in periods noted above, residents will be able to unload in the Campus Village Parking Garage (located off 10th Street) with a UHS Unloading Permit. Permits will be available from UHS staff on the day of move-in. The permit allows residents a maximum of 1 hour to unload their vehicle on the P1 level of the garage. Please note that residents risk being ticketed if they unload in non designated areas, without the UHS Unloading Permit, or for longer than 1 hour.

**Due to very limited space, the P1 level is for unloading only.** Once residents have unloaded their vehicle it must be moved to the South (7th Street) Garage where residents can park for an additional 2 hours free of charge.

If residents have applied for a Campus Village parking permit, residents will be notified as to their status and, once a permit has been designated, residents will pick it up at Check-in. Residents who have a CV Garage permit may park on the P2 level of the CV parking garage or in the South Garage through Sunday, August 19th. Beginning Sunday evening (after 6pm) residents may begin parking on the P1 level of the CV Garage.

Residents who have purchased an SJSU Parking Permit through SJSU Parking Services will have their permits mailed to them (if residents purchased the permits far enough in advance) or permits may be picked up at the
Parking Services office in the 7th Street Garage. Any questions regarding the SJSU Parking Permits can be directed to Parking Services at (408) 924-6556.

**Furnished Apartments**

The apartment includes the following:
Living room furniture (sofa, armchair, coffee table, end table, lamp)
Dining table/4 chairs
Kitchen appliances (dishwasher, refrigerator, microwave, stove/oven)
Trash can & recycle bin
Bedroom furniture (extra-long twin bed, desk, chair, mobile file, closet, dressers)

Studios include many of the same furniture noted above except there is no sofa, dishwasher, or oven and are equipped with a mini-fridge instead of a full-sized refrigerator.

All furniture and amenities must remain in assigned room and may not be removed.

**So, What Should I Pack?**

The following are some of the things residents may consider bringing. Residents should contact their roommates to coordinate their packing since residents may not need duplicates of some items. As a reminder pets are not permitted without prior approval.

Extra-long twin sheets - Check out the RHA Linens Program: [http://www.rhl.org/sjs](http://www.rhl.org/sjs)
Pillows & Blankets
Towels
Bath mat
Personal toiletries
Dinnerware
Silverware
Cookware
Toaster
Broom, mop & other cleaning supplies
Trash bags
Alarm clock
Computer, printer, internet ethernet cord, etc.
Television, DVD player, etc.
Surge protector extension cords (UL approved)
Flashlight

**Getting Connected**

SJSU has gone wireless!!! All residence halls and apartments are now wireless. **Please note that Wireless Access Points ARE NOT PERMITTED as they interfere with the wireless system.** Basic cable TV and internet connection are included in the rent. For the internet services, residents will need a Cat5 ethernet cord to connect their computer to the internet. If residents want to have phone service in their room they should visit University Housing Services to complete a request form. To connect the TV to the cable services, residents can visit the Computer Lab (on the 1st Floor of CVB) to pick up a Set Top Box and Remote. Any questions can be directed to the Help Desk at (408) 795-INFO (4636).
Still Have Questions?
Just call us at (408) 795-5600 or email us at UHS-frontdesk@sjsu.edu.